

## **FLINT HILLS REGIONAL COUNCIL (FHRC) EXECUTIVE DIRECTOR**

**Starting Salary:** \$90,000 - \$130,000/year DOQ, full-time with benefits

**Position Purpose:** Responsible for providing management and leadership for the FHRC staff and technical expertise to Council members, coordination in the region of the exchange of ideas, identification of and potential resolutions for regional concerns and promotion of communications between public and private agencies by developing support programs in economic development, transportation, land use, environmental resource management and other projects. Work includes preparing regional and local studies, assisting in preparing grant applications for identified project funding assistance, administration of a nonprofit and project grant funds, local community planning services, special projects such as those using GIS mapping applications and other projects.

**Experience Required:** Masters Degree from an accredited college or university with preference given to major course work in the fields of planning, public administration, community development, economics or other related fields of study or equivalent work experience. Ten years of demonstrated executive level administrative management experience is required, and executive level experience in a public agency is preferred. Must understand and be able to manage grant programs and all aspects of a nonprofit organization. Experience or knowledge of government operations and legislation is required.

**Special Requirements:** Must be a U. S. Citizen and reside within the region within three (3) months of accepting the position. Individual must possess a valid driver's license and have access to a motor vehicle to be used for business purpose travel within the region. Position requires extensive travel.

**Closing Date:** February 1, 2010

**Application instructions:** Contact [jobs@ci.manhattan.ks.us](mailto:jobs@ci.manhattan.ks.us) or 785-587-2445 to request an application. Application, cover letter, and résumé with references (all required) should be submitted to Human Resources, ATTN: Cathy Harmes, 1101 Poyntz Ave., Manhattan KS 66502.