

**Grants Development Manager
AACOG**

This is a responsible non-supervisory position. Duties include advanced grants development and coordination, researching and funding opportunities, preparing proposals and grant applications, and maintaining a calendar of funding opportunities. In addition, this position will work with program staff to identify and apply for new public and private funding opportunities. Prefer knowledge and experience in grant writing and submittal time line, available grant sources at the federal, state and local levels and knowledge of multifunctional government, nonprofit or public agency operations. Prefer a master's degree in social sciences, urban planning, public administration, or a related field and three years of program development and grant writing experience. Reliable transportation required; non-smoker. Salary: \$2012.00 (bi-weekly). This is an exempt position. Closing date Friday, January 29, 2010, 4:00 p.m.

Apply online at www.aacog.com/employment

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