

TRANSPORTATION PROJECT MANAGER

The Toledo Metropolitan Area Council of Governments (TMACOG) is seeking to fill a Project Manager position in its Transportation group. The person in this position will oversee development of the Transportation Improvement Program (TIP), coordinate project progress monitoring efforts by ODOT and local governments, manage a system for project/program applications and TIP ranking, and assist as appropriate to deliver projects programmed in the TIP. In addition, this person will support regional planning efforts related to Pedestrian and Bikeways activities including supporting regional efforts related to pedestrian and bikeway safety programs, and development of the bikeway and pedestrian portion of the Regional Transportation Plan. The applicant will also assist with defining analytical methods for inclusion in the TMACOG transportation planning process, systems preservation efforts and the congestion management process, and long range planning.

Position requires a Bachelor's degree in civil engineering plus five years of experience. A PE registration is desired. Prior transportation project management experience and demonstrated success with implementing the ODOT Project Development Process is essential. The successful candidate must possess considerable knowledge of the principles and practices of urban and regional transportation planning and a thorough knowledge of federal and state transportation related laws, programs, policies, and guidelines. The candidate must have strong organizational, problem solving, and negotiation skills with an ability to prioritize and manage multiple programs, projects and tasks to meet varying deadlines. The candidate must have a demonstrated history of developing and maintaining positive, service-focused relationships in the community and the ability to communicate tactfully and effectively with associates, public officials, and members of the general public. Excellent oral and written communication skills are essential. Proficiency in the use of Microsoft office suite is required. Preference may be given to applicants with prior experience with a transportation related public agency or a metropolitan planning organization. Applicants must possess a valid current drivers license, have a good driving record, proper insurance, and successful completion of a comprehensive background check are required prior to official hiring. Must be legally able to work in the U.S.

Salary DOQ (minimum \$60,000). Interested candidates should forward a letter of interest with salary requirements, resume, and professional references by August 19, 2011 to TMACOG, P.O. Box 9508, Toledo, OH 43697-9508 or resume@tmacog.org. No phone calls. Equal Opportunity Employer.