

## SUSTAINABILITY PROGRAM MANAGER

The Greater Portland Council of Governments (GPCOG) seeks a full-time Sustainability Program Manager to join our innovative team. This staff person will provide their insight and expertise to help position GPCOG as a regional and statewide leader in reducing energy consumption, expanding clean jobs in Maine, mitigating greenhouse gases, and building the region's resiliency.

As Maine's economic center, Greater Portland is an exciting region in which to work and live – and Portland is a world-class small city as shown in many "top ten" lists during the past ten years.

The position will include the following responsibilities:

- Lead the statewide Maine Clean Communities program
- Coordinate the technical assistance to member cities and towns for sustainability initiatives, including but not limited to municipal solar facilities, residential solar programs, building energy codes, LED streetlight conversion, converting the public fleets to alternative fuels, and installing electric vehicle charging infrastructure.
- Develop the funding resources necessary to implement and grow GPCOG's energy and sustainability work
- Position GPCOG as a regional leader and effective communicator on climate change mitigation, adaptation, and resiliency.
- Manage other projects, as needed
- Deliver other member services, as needed

GPCOG is looking for a candidate with the following skills and qualifications:

- Bachelor's degree in environmental policy, environmental science, ecology, planning, public administration or other related discipline from an accredited college or university.
- At least three (3) years' experience leading public sustainability efforts, preferably in a municipal or regional context
- Deep knowledge of effective strategies to reduce greenhouse gases and build resiliency
- Experience in successfully building programs
- Experience in successfully securing funding and resources
- Strong facilitation skills that have helped teams, committees, and other groups reach agreements to implement projects and take action
- Outstanding writer and presenter
- Experience managing federal grants
- Understanding of state and federal energy rules, laws and policy options
- Or any equivalent combination of education and experience that demonstrates possession of the required knowledge, skills, and abilities.

Desirable but not required:

- Master's degree in environmental policy, environmental science, ecology, planning, public administration or other related discipline from an accredited college or university.
- At least six (6) years' experience working in sustainability efforts, preferably in a municipal or regional context.
- Or any equivalent combination of education and experience that demonstrates possession of the required knowledge, skills, and abilities.

GPCOG offers a comprehensive benefits package, competitive salary, a great work/life balance, and a fun and creative working environment. We are an equal opportunity employer committed to representing the region's diversity in our staff and creating a positive, inclusive workplace where all can thrive. Persons of color, veterans, and persons with disabilities are encouraged to apply.

*Come join our team!*

We will begin reviewing applications for this position on September 16, 2019 and continue accepting applications until the position is filled.

Applicants should submit a cover letter, resume, writing sample, and minimum salary requirements by email to: Ms. Tori Pelletier at [vpelletier@gpcog.org](mailto:vpelletier@gpcog.org) with the subject line "Application for Sustainability Program Manager."

No phone calls, please.