



REGIONAL TRANSPORTATION PLANNER

The Greater Portland Council of Governments (GPCOG) seeks a full-time Regional Transportation Planner to join our innovative team. This staff person will perform a variety of professional project management and planning tasks in the areas of transportation, transit, land use, and economic development in support of local governments and regional partners throughout Southern Maine.

As Maine's economic center, Greater Portland is an exciting region in which to work and live – and Portland is a world-class small city featured frequently in many “top ten” lists over the past ten years.

The position will include the following responsibilities:

- Coordinating and supporting Transportation Improvement Programs for Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) projects
- Coordinating with Maine DOT to ensure project design, engineering, contracts, and construction are on schedule and on budget
- Providing project management on and leading land use and transportation planning projects and studies
- Coordinate with other project managers on project development, management, financing, and financial tracking and management
- Researching and preparing reports, studies, and presentations
- Advising various levels of government on policies and best practices
- Leading presentations and facilitating discussions among a diverse set of stakeholders
- Interacting with environmental, economic development, transportation, housing and community development organizations, federal and state agencies, and the public

GPCOG is looking for a candidate with the following skills and qualifications:

- Master's degree in transportation planning, urban or regional planning, civil engineering, economics, or related field, and 3-5 years relevant planning, economic and community development, project management, and budget management experience required

Serving the Greater Portland and Lakes Region Communities

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- Knowledge and understanding of practices and principles of travel demand modeling, traffic engineering, transit service planning, corridor and long-range planning, and bicycle and pedestrian planning
- Demonstrated knowledge of Metropolitan Planning Organizations and federal transportation and transit planning processes and policies
- Proficiency working with spreadsheets and databases
- Attention to detail and applying quality-assurance procedures to all products and activities
- Excellent written and oral communication skills and the ability to effectively present to a variety of audiences, including elected officials, technical staff, and the public
- Ability to establish and maintain effective working relationships with collaborating agencies, public officials, employees, and the public
- Candidates should be organized in time management, be able to work on multiple projects and work both independently or on a team
- Experience staffing and managing committees
- Availability to attend occasional evening meetings as needed
- Access to reliable transportation

GPCOG offers a comprehensive benefits package, competitive salary, a great work/life balance, and a fun and creative working environment. We are an equal opportunity employer, committed to representing the region's diversity in our staff and creating a positive, inclusive workplace where all can thrive. People of color, veterans, and people with disabilities are encouraged to apply.

Come join our team!

We will begin reviewing applications for this position on March 23, 2020 and continue accepting applications until the position is filled. Interested candidates should submit a cover letter, resume, writing sample, and minimum salary requirements (no phone calls please) to: Ms. Tori Pelletier at vpelletier@gpcog.org . Email subject line: Application for Regional Transportation Planner.