



DENVER REGIONAL COUNCIL OF GOVERNMENTS
OPEN POSITION ANNOUNCEMENT: DIRECTOR, TRANSPORTATION PLANNING AND OPERATIONS
(November 2017)

ABOUT LIVING AND WORKING IN THE DENVER REGION

Located at the base of the Rocky Mountains, the Denver region is one of America's most beautiful areas. Blessed with 300 days of sunshine a year, it is the perfect place to enjoy the outdoors and to take in mountain views. The mountain panorama is 120 miles long and includes nearly 200 named peaks. Here you'll find the nation's largest city park system, 90 golf courses and an incredible 850 miles of paved bike trails. DRCOG's office is located in downtown Denver, the tenth largest downtown in the United States. Downtown Denver, a lively area centered around a mile-long pedestrian promenade, is home to three new sports stadiums; 300 restaurants; a restored historic district filled with dining and entertainment options; a collection of museums, galleries and shopping opportunities; the second- largest performing arts complex in the nation; three college campuses; and even a unique downtown amusement park.

ABOUT THE DENVER REGIONAL COUNCIL OF GOVERNMENTS (DRCOG)

DRCOG is a nonprofit collaborative association governed by a Board of Directors representing 56 county and municipal governments. Board members work together to make the nine-county Denver region a great place to live, work and play. Through Metro Vision, the plan to manage growth over the next 25 years, the region's local governments work cooperatively to address development, land use, transportation, environmental quality and older adult issues. DRCOG has served as the region's forum for major policy issues for nearly 60 years.

ABOUT THE POSITION OF DIRECTOR, TRANSPORTATION PLANNING AND OPERATIONS

- Provides direction for the transportation, planning and traffic operations programs including: identifying and developing funding sources; developing new programs; preparing work programs for, and monitoring and evaluating the performance of current programs; identifying grant opportunities; and developing, negotiating and administering contracts. The transportation program includes management of the Metropolitan Planning Organization (MPO).
- Provides supervision and direction of staff and consultants working on assigned programs including: organizing work activities/assignments, coordinating activities with other DRCOG divisions, resolving conflicts, managing consultant contracts, communicating information, and enforcing established rules and procedures.
- Administers and enforces personnel rules and regulations.
- Administers program and division budgets.
- Builds and maintains effective relationships with the public, advisory committees, elected/appointed government officials, and other interest groups.
- Attends to requests from member governments and others.
- Gives presentations and explains activities to diverse audiences with varied levels of understanding of DRCOG and its programs.
- Positively promotes the agency's mission and image.
- Participates in policy development including: identifying and analyzing critical issues affecting DRCOG, recommending alternative positions and actions.
- Encourages leadership development of staff

Education and experience requirements:

- Master's degree in urban, regional planning, transportation planning, transportation engineering or related field.
- Five years of professional and managerial experience in the field of transportation planning; MPO and experience working with political Boards preferred.
- Seven years of experience supervising employees, managing budgets, and overseeing program implementation required.
- Equivalent combination of applicable education and experience.

STATUS: Full-time, Exempt

COMPENSATION AND BENEFITS

The salary range for this position is \$9,938 - \$14,902/month depending on qualifications.

APPLICATION PROCEDURE

To view the full job description, a complete listing of benefits, and to apply for this position, please visit our website at <https://drcog.org/drcog-job-openings>.

This position is open until 5:00 p.m. Mountain Time on Wednesday, November 29, 2017.

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER: M/F/D/V