

POSITION CLASSIFICATION: DIRECTOR

JOB TITLE: DIRECTOR OF PLANNING AND DEVELOPMENT

DEFINITION

The Director of Planning and Development is a professional, upper-level position under the direction of the Executive Director. This position encompasses upper level supervisory and administrative work responsible for Planning and Development services in the East Alabama Commission region. It also involves hands-on work in the field of economic development.

The Director is responsible for providing guidance and direction for all activities related to the implementation and operation of planning and development programs. The Director formulates general program operating policy, and sets criteria regarding the quality of program services. The Director will provide expertise in planning and development-related services to local governments, communities, and organizations. This includes urban and regional planning, community development, transportation, and economic development services. The Director is responsible for organizing the work schedules of subordinate planning and development program personnel and seeing that all work is accomplished satisfactorily. The Director is also responsible for marketing the planning and development services in the Commission's ten-county region. The Director position will also have some hands-on working responsibilities for conducting economic development tasks as-needed to local officials, organizations, and businesses. Work is reviewed through discussion and reports to the Executive Director.

Master's degree from a program in urban and regional planning accredited by the Planning Accreditation Board plus a minimum of seven years professional planning experience, with at least two years of progressively responsible experience in supervision and administration of a planning program. Membership in the American Institute of Certified Planners preferred. Starting Salary: \$57,131 – \$66,131. Application and resume should be submitted to the East Alabama Regional Planning and Development Commission, ATTN: Planning Director Vacancy, P. O. Box 2186, Anniston, AL 36202 **no later than May 26, 2017**. Email address for pdf submissions only is: albertha.grant@earpdc.org. Application forms may be obtained at the Commission's office at 1130 Quintard Avenue, Suite 300, in Anniston or from the website at www.earpdc.org. Applicants will be ranked based on the quality of education and experience. The East Alabama Regional Planning and Development Commission does not discriminate based on race, color, national origin, sex, religion, age or disability in employment or provision of services. (Tel. 256/237-6741; FAX 256/237-6763).