

## **Executive Director**

Berkshire Regional Planning Commission (BRPC), Pittsfield. MA

BRPC is seeking a highly qualified professional as its third Executive Director in 51 years. The Executive Director is responsible for a wide range of professional, managerial and supervisory leadership at BRPC. As the organizational head, the Executive Director is critical to maintaining and building organizational effectiveness and implementing BRPC's mission. The Executive Director will continue enhancing BRPC's reputation within Berkshire County as a trusted resource of unbiased, professional information and assistance and a key regional and state player. The Executive Director supports the Commission members in discharging their duties in determining, establishing and implementing BRPC policy and other related work, as required. Qualified applicants must be a U.S. citizen or a permanent resident. Starting date is negotiable but anticipated in Spring of 2018. Application reviews begin December 15, 2017 and will continue until position is filled.

For more information on this position and the application process see <http://berkshireplanning.org/about/employment-and-internship-opportunities/>.

## **Berkshire Regional Planning Commission (BRPC)**

### **EXECUTIVE DIRECTOR**

#### **Application Process and Additional Information**

This search is being conducted by the Executive Director Search Committee, appointed by the Chair of BRPC. Please submit an electronic version of a cover letter, your resume, and a one-page statement of your management philosophy for leading a dynamic regional planning agency to the Executive Director Search Committee, Berkshire Regional Planning Commission, via email at [EDSearch@BerkshirePlanning.org](mailto:EDSearch@BerkshirePlanning.org). Please combine all your documents in a single file, preferably PDF, and include **BRPC** and your **NAME** in the subject line. At this stage in the process, all submissions are confidential.

In accordance with the Massachusetts Open Meeting Law, initial work of considering and interviewing applicants will occur in executive session. Applications are protected from public disclosure under the Massachusetts Public Records Law. However, once finalists have been chosen – meaning at least two individuals to proceed onto the next level of consideration – those finalists must be considered in open session. Therefore, finalists should not expect that their applications will remain confidential.

Salary is commensurate with experience, within the framework of the Commission's annual budget. The retiring Executive Director's current annual salary is \$121,627.

Starting date is negotiable but anticipated in Spring of 2018. Application reviews begin December 15, 2017 and will continue until position is filled.

BRPC seeks to build a diverse and experienced team and does not discriminate on the basis of race, color, religion, sex, national origin, disability, sexual orientation, or gender identity.