

The Central Arizona Governments (CAG) is seeking a highly qualified individual to be the next Executive Director. The position is located in Apache Junction, Arizona. CAG is one of Arizona’s six area planning agencies and serves the two-county region of Gila and Pinal Counties, 17 incorporated communities and four Tribal Governments. Central Arizona Governments is centrally located within the 10,000 square mile service area of the Region, with a diverse range of demographic, economic and geographic conditions. CAG is situated in one of the fastest growing areas of the nation and is in the heart of the Sun Corridor. The Executive Director is the top-level staff position for CAG, operating under the direction of the Regional Council Board of Directors consisting of elected officials representing area member governments. The Executive Director is an “at will” position and serves at the pleasure of the CAG Regional Council.

The Executive Director is responsible for staff (9 full time employees) and operations and ensures, through program development, oversight and leadership, that the mission, vision and goals of the Regional Council are carried forward and that the policies and directives of the Regional Council are implemented. The Executive Director monitors revenues and expenditures to assure sound fiscal control, prepares annual budgets, assures effective and efficient use of budgeted funds, personnel, materials, facilities and time.

The Executive Director must demonstrate a broad knowledge of Regional Transportation Authorities and Transportation Planning, Regional Planning Research, Economic Development, Community Development Block Grant (CDBG), Information Services, Community Planning and Development and have experience working with local, regional, state and federal government agencies, and the ability to establish strong working relationships with partners in government, non-profit, and business sectors.

The Regional Council is seeking candidates who can manage and adapt to change while assisting the entire organization with re-imaging and reinventing the services provided. The Executive Director must be able to address the continuously increasing and changing workload that is placed on the organization and its staff. The ideal candidate must be a team builder who is able to engage the member governments to join together to collaborate on issues that cross political boundaries and reach solutions that benefit the entire region.

REQUIREMENTS: Bachelor’s Degree in business administration, public administration, planning, or a related field; Master’s Degree preferred, and seven years of progressively responsible professional experience, including two years of management and/or supervisory experience. Knowledge of public sector accounting, budgeting, and finance principles; fiscal analysis and research principles in relation to municipal budgeting, statistical analysis, research techniques, and forecasting economic impact studies.

GOALS FOR THE DIRECTOR: In the first six (6) months prepare a detailed strategic plan complete with vision statement, objectives, goals, implementation, and periodic evaluation. Prepare a plan to visit every member agencies’ elected body at least once every six (6) months.

THE LEADER WE SEEK: The Board is seeking a leader who embraces our mission, vision, and values including:

- A leader empowering others
- Strategic, visionary
- Organizational development advocate
- Strong code of ethics, accountable
- Mentors & develops staff, others
- Regional thinker, community-focused
- Relationship-builder, approachable
- Creative, innovative

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Hiring range is \$85,000 to \$100,000 depending on qualifications and experience. CAG offers a competitive benefits package and is a member of the Arizona State Retirement System. Job description available upon request.

Applicants are asked to submit a cover letter, resume and a list of four references to Andrea Robles, Central Arizona Governments (CAG), 1075 S. Idaho Road, Suite 300, Apache Junction, Arizona 85119 or email arobles@cagaz.org. **First review of applications will occur on September 28, 2017. Recruitment will remain open until position is filled.** CAG is an Equal Opportunity Employer.