



OAKLAND COUNTY MICHIGAN  
invites applications for the position of:

## Homeland Security Regional SAP

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**SALARY:** \$41,149.68 - \$53,569.62 Annually

**OPENING DATE:** 05/08/17

**CLOSING DATE:** Continuous

### **ANNOUNCEMENT INFORMATION:**

**All applications must clearly indicate how the Minimum Qualifications, if applicable, are met. Provide as much detail as possible under employment history along with the hours worked per week at each job.**

#### **PURPOSE**

The purpose of this examination is to establish an eligible list from which to fill present or possible future vacancies in this classification. For each vacancy, a Department Director/Division Manager has the choice of the applicants in the top group. This list will remain in effect for six months, unless exhausted, superseded by a new eligible list or extended for another six months by the Human Resources Committee.

#### **TRAINING AND EXPERIENCE TEST**

The examination will consist of an evaluation of the applicant's responses on the official employment application form that includes supplemental questions regarding the applicant's training and experience. Your responses will be scored and there are no test retakes. You will be notified of your results by email.

The exam content as described above may be modified depending upon the number of applicants or other factors that influence the practicality or usefulness of this selection process. Where minor differences in actual test scores do not reflect meaningful differences in ability, those scores will be statistically grouped resulting in a tie among those applicants.

#### **CLOSING WITHOUT A DATE**

This is a continuous examination, and applications will be accepted until such time as there are sufficient applicants to meet the County's current recruitment needs. As such, interested persons should make application promptly. Applicants will be tested in groups as they apply. Successful applicants, regardless of their testing date, will be ranked on the eligible list based on their final examination scores. The original rank of persons on the eligible list may change as later applicants are tested and added to the list. Notice of the last date to apply for this examination will be posted in the Human Resources Department and on this posting one week prior to the application deadline. Applications will not be accepted after the posted closing date.

#### **TRANSCRIPTS MAY BE REQUIRED**

If a degree is used to determine if the applicant is minimally qualified to fill the position, the applicant must email a copy of their transcript at the time of application to [transcripts@oakgov.com](mailto:transcripts@oakgov.com). Indicate in the email subject line the job# and job title. If a job offer is made, an official transcript will be required.

#### **JOB SUMMARY:**

Under limited supervision serves as a Solution Area Planner (SAP) for regional homeland security efforts. Supports programs by planning, evaluation, and analysis of key elements in the areas of equipment acquisition, training, exercising, and planning for the County's Regional Homeland Security Strategy. Researches and provides data through the systematic planning, evaluation, and analysis of projects in bio-terrorism, weapons of mass destruction and CBRNE (Chemical, Biological, Radiological, Nuclear and Explosive) elements. Utilizes current county-wide and/or department specific software to complete assignments.

## **MINIMUM QUALIFICATIONS:**

### **TRANSCRIPTS MAY BE REQUIRED**

If a degree is used to determine if the applicant is minimally qualified to fill the position, the applicant must email a copy of their transcript at the time of application to [transcripts@oakgov.com](mailto:transcripts@oakgov.com). Indicate in the email subject line the job# and job title. If a job offer is made, an official transcript will be required.

1. Possess a Bachelor's degree from an accredited college or university with a major in Business Administration, Public Administration and/or closely related field; **AND**
2. Have had at least two (2) years of full-time work as a first responder in one or more of the following disciplines: fire, public safety, emergency management or police.

NOTE: Six years of experience as listed in #2 above may substitute for #1 and #2 above.

3. Possess a valid driver's or chauffeur's license.
4. Pass the complete examination, including the employment medical, established for this classification.
5. Successfully complete the six month probationary period.

## **SPECIAL REQUIREMENTS:**

Must maintain a valid motor vehicle operator's or chauffeur's license.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.oakgov.com>

Position #2017-74  
HOMELAND SECURITY REGIONAL SAP  
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2100 Pontiac Lake Road  
Waterford, MI 48328  
248-858-0530

<https://www.governmentjobs.com/careers/oakgov/jobs/1731877/homeland-security-regional-sap>

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