

**ISSUED: 7-24-17**

**CLOSES: 8-18-17**

Position: **SENIOR PLANNER (Pedestrian-Bicycle Coordinator)**  
Salary: \$60,908 Annually, negotiable depending on qualifications  
Department: Metropolitan Planning Organization (MPO)/Program Development  
Location: 2300 North Jog Road, WPB  
Hours: 8:00 A.M. to 5:00 P.M., Monday-Friday  
Other: Valid Florida Driver's License and PBC Risk Management Department driving history approval prior to appointment.  
**THIS IS AN AT-WILL POSITION.**

Performs intermediate-level professional and administrative work in support of the Palm Beach Metropolitan Planning Organization (MPO) Multimodal Team. Emphasis is on the bicycle and pedestrian infrastructure. Develops the non-motorized components of the MPO's Long-Range Transportation Plan (LRTP) and other major MPO products such as regional transportation/greenways and trails/multi-modal corridor and transportation land use plans. Oversees the MPO's Transportation Alternatives funding program and the implementation of non-motorized projects in the Transportation Improvement Program (TIP). Administers the Bicycle Trailways and Pedestrian Advisory Committee and prepares agendas and backup for the monthly meetings and special subcommittee meetings as required. Administers the Transportation Alternatives grant program and establishes time lines for completion of work. Coordinates with local governments and agencies to develop and incorporate projects with MPO plans and programs. Administers the Bicycle and Pedestrian count program; performs administrative tasks to support MPO objectives and to meet other state and federal requirements; participates/leads outreach events as they pertain to bicycle and pedestrian transportation planning. Reviews and comments on non-motorized components of transportation project design plans; monitors and evaluates performance of non-motorized transportation system within a Geographic Information System (GIS) database; collaborates with external consultants, professional MPO planners, technical specialists and support personnel participating in assigned program/system activities; oversees work orders as assigned. Provides related information and technical assistance to the general public and other agencies with non-motorized transportation planning; participates in partner agency committees; confers with civic leaders, government officials, resident groups and homeowner's associations to identify issues, goals and objectives and to present and discuss active transportation plans. Assists in data collection and analysis as required; performs additional duties as assigned. Work is assigned by the Multimodal Manager (Principal Planner) and is performed under their supervision through consultations and review of completed work. The Palm Beach County Board of County Commissioners provides an excellent benefits package, including medical, dental and life insurance as well as vacation and sick leave, tuition reimbursement and participation in the Florida Retirement System.

**QUALIFICATIONS:**

**Bachelor's Degree in Urban/Regional Planning or closely related field; minimum of three (3) years of professional planning experience. Equivalency: Related Master's Degree and two (2) years of professional planning experience.**

**PREFERENCE FOR:** Experience in Transportation Planning; three (3) years of experience with MPO **(must specify on application).**

Visit [www.pbcgov.jobs](http://www.pbcgov.jobs) for job description and to apply online. May submit scannable application/resume with any Veteran's Preference documentation to Palm Beach County Human Resources, 100 Australian Avenue #300, West Palm Beach, Florida 33406 Info 561/616-6888 Fax 561/616-6893 (No e-mail applications/resumes accepted). **Applications/resumes must include Job ID number, and will be accepted no later than 5:00 p.m. on Aug. 18, 2017. EO/AA M/F/D/V (DFWP), Drug Free Work Place; All employees of Palm Beach County may be required to work before, during and/or after a natural or man-made disaster or hurricane.**