

VACANCY ANNOUNCEMENT

Senior Planner

Center for Livable Communities/Transportation Access & Mobility Group

OPEN DATE: November 3, 2017

CLOSE DATE: Open until filled

POSITION SUMMARY:

The Atlanta Regional Commission (ARC) is the regional planning and intergovernmental coordination agency that focuses on issues critical to the region's success, including growth and development, transportation, water resources, services for older adults and workforce solutions. ARC is dedicated to unifying the region's collective resources to prepare the metropolitan area for a prosperous future. This is done through professional planning initiatives, the provision of objective information and the involvement of the community in collaborative partnerships.

The Senior Planner will support the development of the Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) through a firm understanding of the federal and state transportation legislative and rulemaking processes. This individual will also be responsible for coding transportation networks and running the travel demand models.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Conduct regional transportation and land use scenario development, testing and evaluation;
- Develop and maintain regional transportation system performance measures including data management and analysis skills;
- Prepare regional, corridor and activity center needs assessment;
- Lead project prioritization technical analysis for Transportation Improvement Program and Regional Transportation Plan project decision making;
- Perform other duties as assigned to support agency goals and objectives.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND COMPETENCIES:

- Knowledge of the Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP);
- Knowledge of the federal and state transportation legislative and rulemaking processes;
- Knowledge and understanding of the assignment outcomes and project prioritization results;

- Knowledge of one or more computer programming/scripting languages such as SQL, R, Python, Java, VBA, Javascript;
- Ability to develop new and innovative analytical tools;
- Ability to work with a high degree of accuracy in evaluation of data including “big data”, traffic trends, data projections and land use;
- Ability to communicate clearly and precisely through a combination of verbal, written, and graphic means;
- Ability to effectively use ArcGIS, along with understanding the underlying theory;
- Ability to present to a variety of audiences, from small groups of internal technical staff to larger groups of external public and private stakeholders, including executive level staff and policy officials;
- Excellent analytical, problem-solving and organizational skills, with a high attention of detail;
- Proficient with the software in use (CUBE, VISUM, or TRANSCAD) to apply regional travel demand models and network assignments;
- Proficient in standard office equipment, Microsoft Office, particularly Excel and related software applications.

MINIMUM QUALIFICATIONS (*equivalent combination acceptable*):

- Bachelor’s degree
- Two (2) years experience in planning

PREFERRED QUALIFICATION

- Master’s degree in transportation planning, urban planning, civil engineering, computer science or related field

SPECIAL REQUIREMENTS:

In addition to the detailed examples of responsibilities and abilities contained herein, all employees of the Atlanta Regional Commission are expected to model behavior consistent with the guiding principles outlined in our **Evolution Strategy**. Specifically, incumbents are responsible for demonstrating work habits that are:

1. Interdisciplinary by promoting professional and interpersonal connections and integration across functional disciplines;
2. Holistic by seeking expertise within the team, Group, or Agency to produce his/her work output, and demonstrating a strong understanding of and support for interrelationships between their work and the work of others in the team, Group, or Agency;
3. Actionable by continuously striving to improve his/her capabilities to produce sustainable outcomes, and displaying a strong need for achievement and a high energy level to attain goals;

ARC is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, age, religion or disability in employment or the provision of services.

4. Outcome Based by taking the initiative to meet goals and expectations, and consistently striving to produce tangible results with significant visible impact, and;
5. Targeted toward Ensuring Colleagues' Success by willingly and deliberately providing his/her expertise to others in an effort to build and sustain effective internal and external working relationships, and by modeling behaviors that consistently demonstrate concern for colleagues' success, needs, respect, trust and integrity.

ANNUAL SALARY RANGE: \$49,182- \$82,438 no SS deductions except for Medicare portion, approx. 1.45% of salary)

ARC is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, age, religion or disability in employment or the provision of services.