



# TRANSPORTATION PLANNING DIRECTOR POSITION

## BENTON-FRANKLIN COUNCIL OF GOVERNMENTS (BFCG)

BFCG is the Metropolitan Planning Organization (MPO) for the Kennewick-Pasco-Richland metropolitan area located primarily in Benton and Franklin counties in Southeastern Washington. The metropolitan area has a population of over 238,000 people. BFCG is also the Regional Transportation Planning Organization (RTPO) designated by the state of Washington for an area encompassing almost 300,000 people. BFCG is comprised of 17 member organizations and serves as a forum for making decisions about transportation issues in the planning area, preparing planning documents addressing all modes of transportation, and maintaining an ongoing regional dialogue regarding transportation efforts in the region.

### ABOUT THE AREA:

The Tri-Cities area of Southeastern Washington State includes all of Benton and Franklin Counties and a small portion of Walla Walla County. The area has a mixture of urbanized areas centered on the confluence of the Yakima, Snake, and Columbia Rivers and rural areas known for an abundance of agricultural lands. The area has been growing rapidly and is a center of commerce, transportation, and medical services for the region. Located to the east of the Cascade Mountains, the area has over 300 days of sunshine a year and limited precipitation. Recreation opportunities in the region are plentiful for outdoor enthusiasts and the area is part of Washington's "Wine Country", so tourism has become a major influence within the area. The metropolitan area population now ranks fourth in the State of Washington in terms of population.

### TRANSPORTATION PLANNING DIRECTOR POSITION:

BFCG is seeking an individual to perform a variety of professional transportation planning activities. This position leads a five person team within the agency and works under the general supervision of the Executive Director. The nature of the transportation team and the agency will provide the successful candidate with the opportunity to be involved with multiple efforts, allowing for professional growth and development.

### PRIMARY DUTIES:

The successful candidate will lead the transportation planning team working on duties such as:

- Developing of the Metropolitan Transportation Plan.
- Updating and maintaining the Transportation Improvement Program.
- Conducting modal (transit, active transportation, freight, etc.) studies and corridor studies.
- Travel demand modeling (traffic forecasting).
- Reviewing local comprehensive plans for Growth Management Act certification.
- Working with local, state and federal agencies.
- Supporting transportation planning through a range of quantitative and qualitative work.
- Tracking federal funding of the metropolitan and regional programs.
- Report writing, including maps, graphs, and tables.
- Conducting public involvement activities.

### THE IDEAL CANDIDATE WILL HAVE:

- A Bachelor's degree in urban/regional planning, public administration, geography, or a related field from an accredited university.
- Experience in transportation planning in the public or private sector preferred, but combinations of experience and educational will be considered (including an advanced degree).
- At least three years of supervisory experience.
- Excellent organizational skills; able to set priorities and meet deadlines.
- Excellent communication skills; written and verbal.

- Ability to work within a dynamic environment; can be flexible and adapt to change when necessary.
- Ability to work well in a team or independently.
- Enthusiasm, motivation and capability to be a self-starter.
- Desire to take-on new challenges and grow professionally through the work experiences.
- Ability to organize, assign, supervise, and evaluate the work of professional and technical support staff.
- Ability to represent BFCG on task forces, committees and in meeting with other agencies.

#### COMPENSATION:

- Salary will be based on a combination of education and applicable experience. Salary range is \$80,219 - \$104,598. Starting salary is typically between the base to the midpoint of the range.
- BFCG offers a comprehensive benefits package including the following:
  - Choice of two medical plans
  - Employer-paid Health Reimbursement Arrangement (HRA) account for out-of-pocket medical expenses
  - Employer paid life, dental, vision, and long-term disability insurances
  - Retirement plan – 401a funded at 4% of salary by employee and 11.8% of salary by employer
  - Retirement health savings funded at 1% of salary by employer
  - Deferred compensation plan 457b available to employee
  - Annual leave starting at 18 days/year
  - Sick leave
  - Holiday leave
  - 37.5 hour standard work week

#### TO APPLY:

All applicants must submit a cover letter, resume, and completed BFCG application. The application and job descriptions can be found on the agency website at <https://bfcog.us/employment-opportunities/>. Completed materials can be submitted in hard copy or via email. Materials must be received no later than 12:00 p.m., Friday, September 4, 2020. Send submittals to [mmonroy@bfcog.us](mailto:mmonroy@bfcog.us) or:

Benton-Franklin Council of Governments  
587 Stevens Drive  
Richland, WA 99352

For further information, contact BFCG at (509) 943-9185 or [mmonroy@bfcog.us](mailto:mmonroy@bfcog.us).

Applications requested by August 28th, but accepted until September 4<sup>th</sup>.

*BFCG fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities.*