Invites applications for the position of
Transportation Planner (Assistant/Associate/Senior)
Assistant: $30.96 - $37.63 hr.
Associate: $34.13 - $41.49 hr.
Senior: $37.63 - $45.74 hr.

ABOUT CALAVERAS COUNCIL OF GOVERNMENTS
The Calaveras Council of Governments (CCOG) was formed by the creation and adoption of the Joint Powers Agreement (JPA) between the City of Angels and County of Calaveras. Specifically, the CCOG was created to act as the lead planning and administrative agency for transportation projects and funding programs in the Calaveras County Region. As stated in the JPA, the coordinated planning efforts between the City, County, and CCOG will bring positive improvements to the regional transportation system. In March 2018, the County of Calaveras and City of Angels Camp entered into a Joint Powers Agreement for the specific purpose and authority to own, operate, and administer a public transportation system for the Calaveras County Region, thereby creating the Calaveras Transit Agency. CCOG staffs CTA, the transit system branded as Calaveras Connect.

ABOUT THE GOLD COUNTRY REGION
Calaveras County lies approximately 130 miles east of San Francisco, defined by Gold Country and the High Sierra regions of California. Beautiful scenic landscapes are a signature of the County that drives tourism to the area. As of a 2010 census, the population was 40,171. The County is characterized by vacation resorts and outdoor activities like whitewater rafting, skiing, hiking, biking, golfing, and various lakes all in the heart of the Sierra Nevadas. Calaveras boasts a great school system, charming downtown areas, and beautiful wineries.

ABOUT THE POSITION
The Calaveras Council of Governments is seeking a Transportation Planner. The Transportation Planner position is a series of Assistant, Associate, or Senior level. This position is flexibly staffed and will be filled at the level of our top candidate.

Under close or general supervision, the Transportation Planner will handle a wide range of duties associated with professional planning and project management of transportation plans and programs for CCOG, transit, as well as local and regional projects. The Planner will be responsible to perform transportation studies and analysis and provide professional staff assistance to the Executive Director.
KNOWLEDGE AND ABILITIES
The position requires knowledge of theories and methods related to transportation and transit planning, environmental issues, and implementation strategies; principles, practices, and funding sources for transportation planning, project implementation, and public transit; principles and techniques of conducting analytical studies, evaluating alternatives, and making sound recommendations. Ability to establish, maintain, and foster positive and effective working relationships with those contacted in the course of work; prepare or learn to prepare complex plans, proposals, grant applications, and environmental review documents for planning projects; effectively conduct meetings and make presentations to various groups.

EXAMPLE OF DUTIES
Develops, implements, and or monitors transportation and transit programs and projects; plans, organizes, and participates in transportation planning studies; prepares, updates, reviews, and completes various reports, agreements, amendments, and documents related to the public transit program and short- and long-range transportation planning; implements and monitors Federal and State long-term planning documents. Assists or Serves as project manager on transit, transportation planning and development projects, which includes overseeing application and plan review, coordination with project applicants and agencies, background research, environmental review, preparation of public notices and staff reports, scheduling meetings and hearings, and monitoring of project implementation to verify substantial conformance with approved plans, grant/loan requirements, conditions, and mitigation measures; suggests revisions to plans; inspects project development sites; reviews invoices for accuracy and consistency with contractual obligations.

MINIMUM QUALIFICATIONS
Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from an accredited four-year college or university with major coursework in regional or urban planning, transportation planning, civil engineering, business or public administration, or a related field.

Assistant: And one (1) year of progressively responsible experience in transportation and/or transit planning or professional experience in planning, zoning, and related community development activities.

Associate: And two (2) years of progressively responsible experience in transportation and/or transit planning at a level equivalent to CCOG’s class of Assistant Transportation Planner. Possession of a master’s degree in an appropriate field may substitute for one (1) year of the required experience.

Senior: And two (2) years of progressively responsible experience in transportation or transit planning at a level equivalent to CCOG’s class of Associate Transportation Planner.

LICENSE
Possession of, or ability to obtain, a valid California Driver’s License by time of appointment or ability to secure transportation to perform duties assigned.
BENEFITS
CCOG provides a benefit package including:
• Cafeteria Plan that covers family medical, dental, and vision or Cash in Lieu of $4,800 annually
• Life Insurance $50,000 and Long Term Disability
• Deferred Compensation Plan - Employer Contributions of $600 Annually
• CalPERS: Classic PERS Members, 2% at 55 and PEPRA PERS Members 2% at 62
• Annual Leave includes 13 paid holidays and 40 hours of Management Time Off (MTO)
• CCOG does not participate in Social Security, but does participate in Medicare

APPLICATION PROCESS
Please visit https://calacog.org/employment-opportunities/ to view complete job descriptions and obtain an application.
Interested individuals must submit the following:
• CCOG application
• Current resume
• Cover letter

Application packages can be submitted by postal mail or in email to:
Calaveras Council of Governments - Attn: Kylie Todeschini
PO Box 280
San Andreas, CA 95249
Email: ktodeschini@calacog.org

Application materials will be reviewed to evaluate the specific qualifications of each applicant and determine which applicants will continue in the screening process. Those candidates identified as having qualifications best suited for the position will be invited to interview.

Application deadline:
December 31, 2020 at 5:00 p.m.

CCOG is an equal employment employer encouraging workforce diversity