

May 18, 2021

**REGIONAL ENVIRONMENTAL PLANNER** – The Central New York Regional Planning and Development Board (CNY RPDB) is a public agency located in Syracuse, NY that has been serving its member counties including Cayuga, Cortland, Madison, Onondaga, and Oswego for over 50 years. The agency provides a comprehensive range of services associated with the growth and development of communities in Central New York with a focus on several key program areas including environmental planning, economic development, energy management, comprehensive land use and transportation planning, and community revitalization.

The CNY RPDB is seeking applicants for a full-time planning position to work in the agency's environmental planning program. This person will work under the supervision of a program manager and will be tasked with helping to advance the agency's regional watershed planning, source water protection, stormwater management, and natural resource conservation programs.

**Essential Skills and Functions:**

- Knowledge of environmental planning practices and tools
- Ability to lead stakeholder meetings and to direct public input processes
- Strong writing skills with the ability to draft, edit, and compile environmental plans, reports, grant applications, proposals, presentations, and outreach materials
- Ability to facilitate the development of watershed management plans and regulatory compliance programs while working with large and diverse stakeholder groups comprised of local government officials, state and federal agency staff, and the general public
- Knowledge of best management practices for achieving water quality and natural resource protection goals
- Ability to advance ongoing GPS data collection and GIS mapping efforts
- Must be able to conceptualize and develop grant applications on behalf of the agency and local municipalities
- Must be able to develop and execute regional work plans aimed at protecting and improving environmental resources in Central New York.

Qualified applicants must have graduated from an accredited college or university with a baccalaureate degree or higher in environmental, urban or regional planning, environmental studies, natural resources management, or closely related field. A minimum of two years planning related experience is highly preferred. Excellent written and verbal communication skills and the ability to organize, coordinate and conduct meetings is required. Successful candidates will be detail oriented, highly organized, and capable of performing multiple tasks while working independently and as part of a productive planning team. Proficiency in ArcGIS suite software is preferred.

The CNY RPDB is offering a competitive salary for this position that will depend on the applicant's qualifications and experience. The agency offers a comprehensive fringe benefits program. To be considered for this position, candidates must forward a letter of interest, resume, and three professional references to Kathleen Bertuch, Program Manager, CNY Regional Planning and Development Board, 126 North Salina Street, Suite 200, Syracuse, New York 13202. Electronic applications are preferred and should be directed to [kbertuch@cnyrpdb.org](mailto:kbertuch@cnyrpdb.org). All application materials must be received by June 30, 2021.