

Maricopa Association of Governments (MAG)

Position title: Transportation Improvement Program Financial Analyst (**Transportation Analyst II or III, Depending on Qualifications**)
Post-date: March 9, 2022
Closes: The position is open until filled.
Status: Full-Time, Exempt
Salary: Level II Range \$59,088 -\$88,631 DOQ
Level III Range \$65,144 – \$97,716 DOQ
Location: Maricopa Association of Governments, downtown Phoenix, Arizona.

About MAG

The Maricopa Association of Governments (MAG) is a group of local governments working together on issues that touch the lives of every resident. We are a regional planning agency that develops solutions in areas such as transportation, air quality, economic development, and programs that meet the human needs of the region.

MAG serves a thriving region of more than 4 million people. Our members include 27 cities and towns, three Native American communities, Maricopa County and Pinal County. Our planning area encompasses more than 10,000 square miles. MAG is a council of governments and the designated metropolitan planning organization for transportation planning.

MAG conducts extensive applied research to help frame public policy and further our core mission of strengthening the Greater Phoenix region. Through innovative tools such as our interactive online maps, we make data accessible to the public for a broad range of uses.

Visit www.azmag.gov to learn more. MAG is a great place to work. We are an equal opportunity employer and provide an excellent benefits package.

The Position:

MAG is seeking an experienced transportation professional to support its efforts in the Transportation Policy and Planning Division. The position will assist in the oversight and management of the Transportation Improvement Program (TIP). Duties include: working with member agencies to ensure timely project obligation, providing technical assistance to member agencies and MAG staff, assisting in the development of policies and procedures; assisting in the development of financial forecasts for federal transportation funds; oversight of the transportation project database; assisting in the prioritization and project selection process for federal funding; ensuring compliance with federal requirements; assisting with the MAG Street Committee, coordinating with the Arizona Department of Transportation and other key stakeholders. This position also will provide technical support for the development of other certification documents, such as the Regional Transportation Plan, Annual Report on the Status of the Implementation of Proposition 400, and Air Quality Conformity; and other activities as needed.

Salary is competitive and dependent upon experience. MAG offers: a hybrid work environment (in office / at home), relocation assistance, an excellent benefits package, and participation in the state's retirement system.

The Candidate:

The ideal candidate will have: a technical knowledge of federal and regional transportation systems, transportation finance and the range of federal and regional transportation funding; the ability to provide public meeting presentations, be comfortable holding coordination or working group sessions; and be proficient working with MS Windows, and MS Office Suite. The candidate should demonstrate strong analytical abilities and critical thinking, be highly motivated and comfortable both working independently and within a dynamic team; have excellent written communication and organization skills, with a keen eye to detail; be able to convey complex, technical information in a clear and concise manner; and demonstrate a strong work ethic. Experience with financial analysis, tracking, and quality control management for regional transportation projects is required.

Essential Qualifications and Skills:

- Demonstrated knowledge of federal and regional transportation funding sources, processes, policies and regulations
- Ability to find solutions to complex problems
- Strong work ethic and desire to be a part of a high performance environment
- Excellent written and oral communication skills and the ability to effectively communicate to a variety of audiences, including the MAG policy and technical committees.
- Proficiency working with spreadsheets and databases

Education and Experience Requirements:

The preferred candidate will have at least three (3) years of transportation finance, planning, or project management, local capital improvement program (CIP) management, or engineering experience with Bachelor's degree, or one (1) year of experience with a Master's degree in Planning, Public Administration, Engineering, or equivalent is required; a Master's degree is preferred.

To Apply:

To view all position vacancies, please visit our Jobs Page at: <http://azmag.gov/Jobs-RFPs-RFQs/Jobs-at-MAG>

You can now apply online by clicking on the job title you are interested in and clicking on the "Apply" button at the top right-hand corner of each position. Please read and follow the instructions on the application page. Your application will be considered "in process" until you complete it and hit the "Submit" button.

All applications must be submitted through our online application system. It is important that your application show all the relevant education and experience you possess. Do not type "see resume" in these fields. Applications may not be considered if incomplete.

Online applications are stored on a secure site. Only authorized employees and hiring authorities have access to the information submitted.

The Maricopa Association of Governments is an Equal Opportunity Employer. During the selection process any applicant requiring accommodation for a disability should advise the Human Resources Division by calling (602) 452-5032.

About the MAG Region

The Greater Phoenix region is a dynamic, vibrant, growing area that offers businesses and resident's prosperity and an enriching quality of life. Great weather, safe neighborhoods and the beauty of the Sonoran desert make the region a great place to live and work. Our schools are among the best in the nation, with three Arizona schools on the top ten list for the entire country. These quality schools contribute to the region's skilled workforce. Greater Phoenix and Arizona are noted as having one of the most business friendly and entrepreneurial environments.

A state-of-the-art freeway system, along with a robust light rail and transit system, means easy commutes. Recently, the WAZE traffic navigation app recognized Phoenix as the best driving experience in the world. This quality transportation system connects residents with employment and opportunities to compete in the global economy. Conveniently located within driving distance of skiing in northern Arizona, the beaches of California, and the culture of Mexico, the MAG region is a perfect place to call home.

Benefits

MAG provides an extremely competitive compensation package that includes a salary and benefits. The benefits package that MAG offers includes the following:

- Medical
- Dental
- Vision
- Life insurance
- Voluntary employee, spouse and child life, accidental death and dismemberment, and short-term disability insurance
- Long-term disability insurance
- Arizona State Retirement System
- Flexible spending account
- Deferred compensation retirement account (optional)
- Holiday pay
- Family Medical Leave
- Bereavement leave
- Jury duty leave
- Military leave
- Tuition reimbursement
- Professional development opportunities
- Work-life balance