



**RTC OF SOUTHERN NEVADA**  
Department of UPWP  
600 S. Grand Central Pkwy, Ste. 350  
Las Vegas, NV 89106  
<http://www.rtcnv.com>

## TRANSPORTATION PLANNER

### SALARY

\$57,824.00 - \$101,296.00 Annually

\*\*\* Although there is a salary range for this position, salary will be negotiated depending on experience\*\*

**THIS RECRUITMENT WILL BE USED TO ESTABLISH AN OPEN COMPETITIVE AND PROMOTIONAL ELIGIBILITY LIST THAT MAY BE USED TO FILL FUTURE VACANCIES OCCURRING IN THIS CLASSIFICATION FOR A MINIMUM PERIOD OF SIX (6) MONTHS. ALL COMMUNICATION WITH APPLICANTS WILL BE VIA EMAIL. APPLICANTS MUST PROVIDE A CURRENT AND VALID EMAIL ADDRESS**

**OPENING DATE:** 07/14/2022

**CLOSING DATE:** 08/22/2022 (extended)

### THE POSITION

Performs professional level planning duties in support of transportation plans, programs and studies.

**FLSA STATUS:** Exempt

**Working Conditions:** May work shifts on days, evenings, weekends, and holidays.

### REQUIREMENTS

**Education and Work Experience:** Equivalent to a Bachelor's Degree in planning or a closely related field and two (2) years of full-time demonstrated professional transportation planning experience.

**Licensing and Certifications:** Must possess and maintain a valid Class C Driver's License at the time of appointment.

**Background Investigation:** Employment with the Regional Transportation Commission in this position is contingent upon completion of a comprehensive background investigation, including qualifying education/experience verification, social security trace, criminal history records review, and driving history records check.

### Required Forms:

**1. RTC Application On-Line Profile:** Follow all the instructions on the application to include any education and experience that would qualify you for this position.

**Only the most qualified candidates will be invited to participate in the examination process.** Candidates should ensure that they highlight any of the following professional experience they possess on their resumes:

- Ability to demonstrate an understanding of the role of an MPO and principles of transportation planning
- Collaborate with regional partners to develop and implement planning studies and outreach events
- Research and prepare content for online and print communications, planning reports, and grant applications
- Support a team of professional planners in the completion of multiple transportation and regional plans with demanding timelines
- Strong analytical, GIS skills and Adobe Creative Suite skills preferred

### PHYSICAL DEMANDS

Physical ability to perform office and related work, including operating computers and office machinery; stamina to sit for extended periods of time; strength to lift and maneuver materials weighing up to 25 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone. Accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

### EXAMPLE OF DUTIES

Researches, extracts, and compiles data for reports, events, plans and presentations; assists in production of reports, documents, events, plans and presentations; recommends new approaches and effect continual improvements in services performed. Reviews site plans for new developments for pedestrian and transit access. Represents the RTC in meetings with groups or individuals; answers queries and provides information/assistance as required. Prepares maps and written materials for the Regional Transportation Plan, Transportation Improvement Plan and Unified Planning Work Program. Presents data and other planning material to citizen and/or staff groups. Participates in professional development sessions or seminars; stays current on trends, innovations and legal developments in the planning field. Operates a variety of office equipment, to include computers and associated software. Conducts and independently completes a variety of assigned special projects as assigned by supervisor. Assists in management of multiple projects/deliverables as directed. All other duties as assigned.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<https://www.governmentjobs.com/careers/rtc>

OR

600 S Grand Central Parkway, Ste. 350 LV, NV 89106

EXAM #22-101524a

Transportation Planner

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An Equal Opportunity Employer and E-Verify Participant