



Puget Sound Regional Council

## Transportation Planning Interns

- Closes:** All application materials must be received by 9:00am PT February 27, 2023.
- Status:** Temporary part-time positions up to 30 hours per week and up to 3 months, with flexibility to adjust hours and duration; nonexempt FLSA status.
- Salary:** \$22 per hour with limited benefits.
- Timeline:** Positions to begin May/June 2023.
- Location:** Puget Sound Regional Council, Downtown Seattle, Washington; the position may be eligible for hybrid or remote work (out-of-state remote work will be considered on a case-by-case basis, however, we can't accommodate working from California, New York, and New Jersey at this time).

### **ABOUT PSRC:**

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The Puget Sound Regional Council is the regional transportation, growth management, and economic development planning agency serving Seattle and the central Puget Sound. The thriving region is home to over 4 million people and is one of the nation's fastest growing metropolitan areas. PSRC brings together the region's diverse counties, cities and towns, native tribes, ports, the state of Washington and civic interests to understand the challenges facing our region's future and make plans for the region to continue to succeed. The agency serves as the region's Metropolitan Planning Organization and is the regional leader for growth management, transportation, and economic development under state and federal laws. PSRC seeks to support an inclusive region and build a work culture which embraces diversity and promotes equity. Visit [www.psrc.org](http://www.psrc.org) to find out more. PSRC is an equal opportunity employer.

The strength of our region is rooted in our diversity. Barriers to opportunity and achievement for people of color and other marginalized groups only undermines the talent and resources available to our region, limiting our ceiling for excellence. Regions that remove barriers and reduce disparities maximize the ability of every resident and jurisdiction, creating stronger economies, more engaged communities, and improved outcomes for all residents. At PSRC, we're striving to create a region where all people have the means to attain the resources and opportunities that improve their quality of life and enable them to reach their full potential; where differences in life outcomes cannot be predicted by race, class, or any other identity. In order for us to accomplish this, our workforce has to reflect the communities we serve. We're committed to creating an agency where all of our employees can thrive. We encourage people of all backgrounds and identities to apply.

Studies have shown that women and people of color are less likely to apply for jobs unless they believe they can perform all job duties. We are most interested in finding the best candidate for the job, and that candidate may come from a variety of backgrounds. If you are interested in applying, we encourage you to think broadly about your experiences and skill set for the position. We encourage people of all backgrounds and identities to apply.

### **THE INTERNSHIP:**

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Enhancing mobility, while solving for climate impacts and building safe, vibrant communities is a critical issue for the central Puget Sound region. The Puget Sound Regional Council is working to implement the coordinated transportation strategies, policies, and actions of [VISION 2050](#), the region's long-range plan for growth, and the [Regional Transportation Plan](#).

PSRC is seeking two summer **Transportation Interns** to join the Planning Department to support PSRC initiatives, including transportation safety, climate, and transit-oriented development. This is an opportunity to gain experience working in a dynamic, multidisciplinary and collaborative department. The internship will include outreach to local

jurisdictions, collecting and analyzing data, and reporting results. The internship will provide opportunities for collaboration with public sector partners, application of technical expertise and research, and exposure to a diversity of municipalities and partners who are working to address transportation issues in the region.

The intern will work with Planning and Data staff to conduct research and data analysis and support evaluation of regional transportation strategies. The intern will support efforts to convene partners and facilitate conversation, exchange, and collaboration to increase consistency and coordination across regional forums.

### **THE CANDIDATE:**

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The ideal candidate has a demonstrated interest in transportation planning through lived experience, coursework, or past professional experience. This is an opportunity to grow and learn as an emerging planning professional. The ideal candidate will have the ability to:

- Collect, process, and analyze quantitative and qualitative data.
- Use common software packages to analyze and present data, such as Excel, Word, and PowerPoint. Having some experience with ArcGIS, databases tools, Tableau, web mapping, ArcGIS Online, OpenStreetMap, and web-based visualization packages would be a plus.
- Research and assess various transportation strategies and implementation actions.
- Assist with research related to transportation best practices in peer regions.
- Provide support for meetings and events, by organizing logistics, preparing materials and assisting in registration and conduct of meetings.

Successful candidates should also possess:

- Excellent attention to detail and problem-solving skills.
- Effective oral and written communication skills and the ability to work with the general public, professionals, and agency staff.
- Interest in the local and regional planning context in the central Puget Sound region.

### **EXPERIENCE AND EDUCATION:**

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Typical ways in which incumbents acquire the necessary knowledge, skills, and abilities include:

- Be a current student in transportation, urban, or environmental planning, or data science, sociology, geography, public administration, engineering, or related field.
- Or, at least one-year experience in planning and/or a related field.
- Or, any combination of lived experience or education experience in a related field that would provide the applicant with the desired skills, knowledge, and ability required to perform the job.

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional, philanthropic, religious, spiritual, community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

### **TO APPLY:**

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For full job announcement, visit <https://www.governmentjobs.com/careers/psrc>.