



Northeast Ohio Areawide Coordinating Agency

ORGANIZATION

The Northeast Ohio Areawide Coordinating Agency (NOACA) is a regional planning agency located in Cleveland, Ohio. As the region's Metropolitan Planning Organization (MPO) and Areawide Water Quality Management Agency, NOACA conducts transportation and environmental planning for a five-county region that is home to 2.1 million people and includes the counties of Cuyahoga, Geauga, Lake, Lorain and Medina.

POSITION – Project Manager for Major Transportation Initiatives

SALARY RANGE - \$93,037 – \$109,938, commensurate with experience, education and certification

DESCRIPTION

The Project Manager for Major Transportation Initiatives position (“Project Manager”) is a management level position responsible for leading specific major multimodal transportation projects. The Project Manager will assist the Transportation Engineering and Planning Division with the advancement of major projects to completion. To do so, the Project Manager will engage in activities associated with internal units such as the Programming Division, the Strategic and Environmental Planning Division, and/or the Public Affairs Division, as well as external organizations such as the Ohio Department of Transportation, transit agencies and cities. Some of the specific efforts include Interchange Justification Studies (IJS), Feasibility Studies, EV Charging Station Implementation or other initiatives in the Long Range Plan and/or Transportation Improvement Program, and updating NOACA’s Freight Plan. The Project Manager will supervise personnel through the application of a project-based matrix management structure, primarily utilizing consultants. As part of Management, the Project Manager will work in close collaboration with the agency’s Senior Management to support an organizational culture that is equitable, inclusive, and collaborative, and provide strategic and dynamic leadership within a high performing, professional workforce. The Project Manager must have a comprehensive understanding of federal and state transportation and/or environmental planning and programming requirements, as well as a full understanding of MPO functions.

DUTIES AND RESPONSIBILITIES

- Lead major projects such as Interchange Justification Studies, Feasibility studies, EV Charging Station Implementation

- Update the NOACA [Freight Plan](#)
- Provide support as necessary for the preparation and/or implementation of the region's [Long Range Plan](#)
- Provide support as necessary for the preparation and/or implementation of the region's [Transportation Improvement Program](#) (TIP)
- Provide strategic oversight for the consistent delivery of large scale initiatives
- Manage large, complex transportation projects from conception, to planning, design, implementation and performance monitoring
- Ensure compliance with any grant funding requirements pertaining to assigned projects
- Communicate effectively to a wide variety of stakeholders and the public
- Prepare and manage budgets for assigned projects
- Develop Board materials and presentations
- Provide guidance to agency divisions to ensure the organization operates efficiently and effectively as related to assigned major projects

MINIMUM REQUIREMENTS

Bachelor's Degree in an appropriate field of study including engineering, planning, or similar, plus ten (10) years of progressively responsible project management experience, including MPO planning, State Department of Transportation, other public sector transportation agency or similar work experience. Advanced degree preferred, and master's degree and/or PhD may be substituted for one year of experience each. Ohio Professional Engineering (PE) license required. Must be authorized to work in the United States.

BENEFITS

- Paid time off includes 12 holidays, plus vacation, sick and personal time
- Employer sponsored health, vision, dental, and prescription coverage
- Employer sponsored life insurance
- Enrollment in Ohio Public Employees Retirement System (OPERS) pension program
- Employer sponsored professional certifications and memberships
- Other voluntary programs

OTHER

- NOACA is an Equal Opportunity Employer.
- Employees telecommute for one day a week on Mondays.

TO APPLY - <https://www.noaca.org/about/contact-us/jobs>

